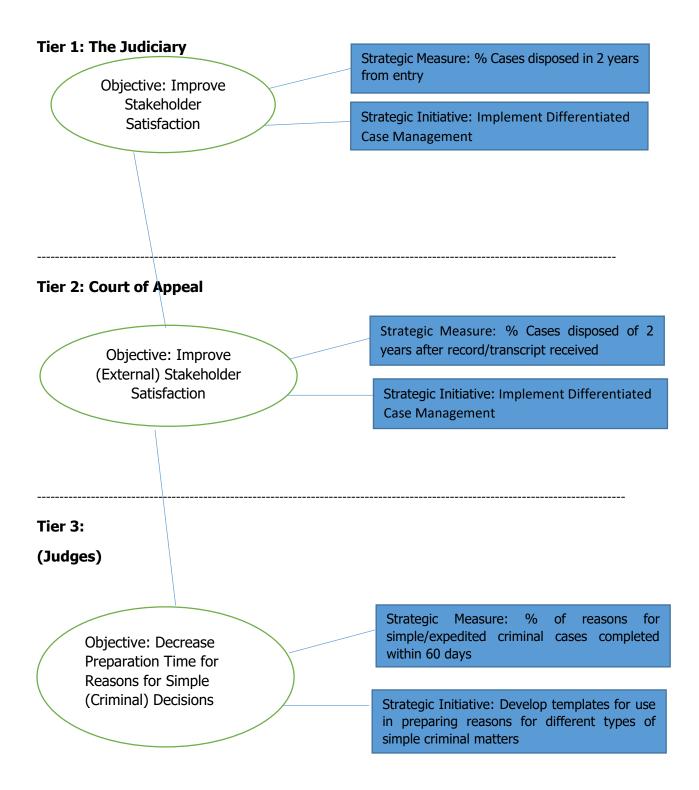
# **Cascading Example**



# Tier 3:

# (Senior Judicial Clerks)

Objective: Decrease Preparation Time for Drafts of Research/Reasons Strategic Measure: % of drafts completed within 25 days

Strategic Initiative: Assist judge in preparation of templates; create and keep updated shared database on important cases on different issues

#### Tier 3:

# (Secretaries)

Objective: Decrease time for typing/editing judgments Strategic Measure: % of drafts completed within 20 days

Strategic Initiative: Training in Office Software (to enhance use of templates, formatting editing, shortcuts etc.)

Tier 3:

### (Registrars/Registry Staff)

Objective: Decrease time for i) dispatch of applications for leave to Judges ii) scheduling hearings of simple criminal matters Strategic Measure: % of files i) dispatched within 2 days of filing of application ii) set for hearing within a) 5 days of grant of leave to appeal or b) 10 days after notification by applicant that application is to be renewed when leave is refused

Strategic Initiative: Develop/optimise tracking system for files at each stage (JCMS?)

DMAF JA – 27.05.22